



Minutes Library Advisory Board May 4, 2009

Minutes of the Library Advisory Board held on May 4, 2009, at 7 p.m. in the Board Room of the Tempe Public Library.

(MEMBERS) Present:

Ira King, Chair
Jeanette Daane
Trish DeGraaf
Paul Hubbell
Dorothy Sisulak, Co-Chair
Lisa Gudahl
Kirk Deem
Kathy Hayden
Cyndi Newburn

(MEMBERS) Absent:

None

City Staff Present:

Teri Metros – Deputy Community Services Manager-Library
Dora Chavez – Administrative Secretary

Guests Present:

Tom Canasi – Community Service Manager
Kathy Berzins – Interim Community Services Manager
Adrienne Richwine – Deputy Community Services Manager
Sam Stratton – President of the Friends of the Tempe Public Library

Meeting convened at 7:05 pm.

Agenda 1 - Call to Order

Ira King called the meeting to order; King asked the Board to introduce themselves to the visitors.

Agenda 2 - Consideration of Meeting Minutes: April 6, 2009 (Motion Required)

MOTION: Paul Hubbell moved to approve the meeting minutes of April 6, 2009.

SECOND: Dorothy Sisulak seconded the motion.

DECISION: Motion to pass approved.

Agenda 3 - Monthly Activity Reports for March, 2009

Teri stated that the library continues to be very busy. The door count is up by 11% for the month and 16% FYTD. Both Circulation and Reference continue to be busy. We continue to see an increase in the computer usage by 84% for the month and 63% FYTD. We anticipate that there will be a decline in VHS videos and recorded books on cassette tape as these items are not in demand and have been removed from the collection in anticipation of the remodel. When construction begins in July and the number of public access computers is reduced from 81 to 35, there will undoubtedly be a negative impact on computer usage figures.

Agenda 4 – Community Services Department Update – Tom Canasi, Community Services Manager; Kathy Berzins, Interim Community Services Manager and Adrienne Richwine, Deputy Community Services Manager- Library and Cultural Services Division.

Tom Canasi announced his retirement to the Board. Tom thanked the Board for their help shaping the Library to be one of the premiere libraries in the State. Tom shared with the Board that a consulting firm rated services above expectations in terms of citizen satisfaction and the survey this year showed that less than 1% is dissatisfied with library services.

Tom introduced Kathy Berzins, the Interim Community Services Manager. Kathy has been employed with the City for 28 years. She has a vast understanding and knowledge of the City.

Tom also introduced Adrienne Richwine as the Cultural Services Division and Library Manager. Adrienne has 26 years of service. Teri announced to the Board that she will be retiring on June 29th. Tom told the board that Teri's retirement provided an opportunity for reorganization that will result in a combined Library and Cultural Services Division. This will provide increased opportunities for collaboration and will enhance the Department's goal of creating a Campus of Culture on this site. Tom informed the Board that with the savings resulting from Teri's retirement and the reorganization, he hopes to restore three library positions and create a Library Administrator position that will be responsible for the day to day operation of the Library.

Adrienne will oversee the Library and Museum remodel. She is looking forward to a collaborating approach on service delivery for the Campus of Culture vision.

Both Kathy and Adrienne will continue to make the Tempe Public Library a premiere facility when the remodel is completed and will work to implement the Campus of Culture vision.

Agenda 5 - Library Remodel Update

Teri informed the Library Advisory Board that the subcontractor bids came in on budget. The construction contract will be presented to Council on June 11 for approval. The Children's collection and staff will be relocated to the main floor by May 26, 2009. Construction is scheduled for mid July. The Youth Services Department will reopen in January along with the new space for the Friends book store. Press releases will be sent periodically to inform the public of renovation stages. Teri also informed the Board that banners have been placed on the street poles noting the renovation.

Agenda 6 - Cultural Pass Program Update

The Culture Pass program, funded by the Virginia G. Piper Charitable Trust, has been a huge success. On April 1st, the first day of the program, people were lined up waiting for the doors to open and were fighting over the passes, something which presents a safety concern. In order to prevent future conflicts between the public, passes are made available at random times throughout the week. All other participating libraries reported the same concerns and are now phasing the passes as well. They are also communicating and working to insure that the same policies are enforced at each location.

Agenda 7 – Children's and Adult Summer Reading Program

The Library will have three summer reading programs this year.

The theme of the second Adult Summer Reading Program is Read and Renew. The first 200 participants will receive a recyclable bag containing a recyclable pen, Post-it notes, entry forms and how-to instructions on the program. Three prize drawings will be held during the program.

The Children's Read Your way to the Ballpark Program begins on May 26, 2009. The program is sponsored by the Arizona Diamondbacks and The Friends of the Tempe Public Library. Due to the remodel, all programs will be held at the Escalante Multigenerational Center and the North Tempe Multigenerational Center.

The Teen Program, Express Yourself at the Library, begins on May 26 and runs through July 25, 2009. This will be an online program with registration and progress being tracked online. Teen programs will be held at Escalante. Five prizes are to be awarded to participants.

Agenda 8 – Report of Nominations Committee and Election of Board Officers.

Lisa Gudahl reported that the Nominations Committee is recommending that Kirk Deem serve as the Chair and that Cyndi Newburn serve as Co-Chair.

MOTION: Jeanette Daane moved to approve the nominations.

SECOND: Dorothy Sisulak seconded to accept slate of officers as presented.

DECISION: Slate of officer nominations approved.

Agenda 9 – Friends of the Tempe Public Library Report – Sam Stratton, President of the Friends of the Tempe Public Library

Sam Stratton also announced his retirement from the Friends Board as President. He will continue to serve as a board member in another capacity. Sam spoke about combining the Connections and Friends Boards. Their main interest is to continue increasing membership and to provide more classes for the public. He encouraged board members to join and continue supporting the Friends. Sam also informed the Board that all the money raised goes to programming.

Teri informed the Board that Sam has taken the Friends to another level by developing and growing the Board. She thanked him for all of his hard work and efforts.

Announcement of Next Meeting: September 14, 2009

The meeting adjourned at 8:05 pm

Prepared by Dora Chavez, Administrative Assistant

Reviewed by Adrienne Richwine, Deputy Community Services Manager

Authorized Signature
Position/Title